



VIDEO PRODUCTION INQUIRY FORM	
CONTACT INFORMATION	
Full Name	
Company/Organization	
Email	
Phone Number	
PROJECT DETAILS	
Project Title	
Brief Description of the Project	
PROJECT SCOPE	
Purpose of the Video (e.g., marketing, training, event coverage)	
Target Audience (internal, external, social media)	
Key Message(s)	
Preferred Style (e.g., documentary, promotional, animated)	
COORDINATION/LOGISTICS	
Estimated Duration of the Video	
Preferred Shoot Dates	
Location(s) of the Shoot	
Any Specific Equipment or Resources Required (Stills photographer, Aerial video/photo)	
BUDGET	
Estimated Budget for the Project	
Additional Comments on Budget (e.g., specific allocation for production)	
TIMELINE	
Desired Completion Date	
Any Specific Milestones or Deadlines	
ADDITIONAL INFORMATION	
Competitor Videos or Examples You Like	
Any Specific Requirements or Expectations	